



## CSAA VOLLEYBALL GYM MANAGERS INFORMATION

- The gym needs to be open and ready to go for the first game of the day at least 15 minutes prior to starting time. Teams will arrive early for warm-ups.
- The CSAA special rules sheet and the national federation rulebook are to be at the scorer's table.
- All courts must have:
  - A stand for the referee at the mid-court line.
  - A net with antennas.
  - All poles, guide wires, and the referee stand padded.
  - Benches opposite the referee.

**Referees** - will be assigned by Kevin O'Bryan. His telephone number is: 797-8631. His e-mail address is: kevinlobryan@gmail.com. If an official does not show, contact Kevin. The referees should be wearing a white CSAA shirt (with "official" on the back) and black slacks or Bermuda shorts (no cut-offs).

If time allows, the referees must stay and call the third game of a match even if the game may not count.

Payment: The CSAA will directly pay the officials.

**Line judges, scorekeepers & scorebooks:** it is mandatory that there are two line judges, a scorekeeper, scorebook and a libero tracker. The line judges can use either hand signals or flags.

- The line judges for the 8<sup>th</sup> grade divisions must be in high school or older. For the younger grade division matches, the line judges must be in 8<sup>th</sup> grade or higher. The CSAA will not pay for the line judges or scorekeepers.
- Scorekeepers/libero trackers must at least be in high school or older. Line judges and scorekeepers are not to cheer or be distracted from the match and are not allowed to use any type of tobacco, use or hold cell phones or any other portable electronic devices while matches are in progress.
- **The following sheets are available on the CSAA website:** libero tracking, line up, score, and gym score reporting. Make copies for use for each match.

**Protests:** There will be no protests. Always keep the rulebook and a rules sheet with the scorekeeper. If there is a problem and checking the rulebook and rules sheet cannot solve it, contact Kevin O'Bryan.

**Forfeit time:** There will be a forfeit time of 10 minutes from the scheduled time for the first game of the match. There will also be a forfeit time of 5 minutes on the second

game of the match after the first game is declared a forfeit. Therefore, if a team does not have enough players at the scheduled game time and after 10 minutes, the first game of the match is a forfeit. If a team still does not have enough players after 15 minutes of the scheduled time, the match is then declared a forfeit. If you have a forfeited match at your gym, report it as a forfeit and inform the CSAA.

**Disqualifications:** If a player or a coach is disqualified from a game, report them to the CSAA office, as there is an automatic one-match suspension. They must be re-instated by the CSAA before they can play or coach the next match. The coach must call the CSAA to get themselves and/or their player(s) re-instated.

**League play:** 8<sup>th</sup> and 6<sup>th</sup> grade divisions – For the purpose of seeding the tournaments, we are using “pool play”. The first three weeks, teams will play their “pool” opponents. Records against “pool opponents” will determine where teams are seeded on the bracket. 4<sup>th</sup> grade division – There is no tournament. Scores do not get turned in to the CSAA for the 4<sup>th</sup> grade division, and “pool play” does not factor in.

**Reporting Scores:** The score reporting form is available on the CSAA website. Email the sheet to: [megan@loucsaa.org](mailto:megan@loucsaa.org) by Monday morning. The coaches should also record the scores on Gameday. It is very important for us to have these scores to keep track of pool play for seeding in the tournament.

**Postponements/cancellations/make-ups:** The CSAA will inform the facility manager of a forfeiture/cancellation as soon as we’re informed of one. If the gym manager is informed of a forfeiture from someone outside of the CSAA office, please contact Megan and Kevin as soon as you find out. In the case of a weather related or gym maintenance cancellation, the CSAA will work with the gym manager to reschedule the game(s) if possible.

#### **Admission Prices & Passes:**

Adults	\$5.00
Senior Citizens (Age 55 & Up)	\$3.00
School Children (1 <sup>st</sup> -12 <sup>th</sup> )	\$3.00
Family Rate (Immediate Family)	\$10.00
Pre-School, Clergy & Religious	Free
(Religious includes nuns, brothers and deacons)	

The CSAA admission stamp will be used for league play only.

**CSAA Passes-** Coaches, Teachers, and VIP passes are accepted for entry.

If you have any questions regarding any of the above information, please call Rick Arnold, Executive Director, 456-2722.